

# CONFIDENTIAL SCHOOL REPORT / TRANSCRIPT REQUEST

DUE DATE \_\_\_\_\_

Student is applying for grade

9 10 11 12

***This form is confidential and will be used solely for admissions and placement; it includes common admissions questions developed by Catholic high schools in the Archdiocese of Seattle. Only the transcript will become part of the student's permanent record.***

**APPLICANT:** Please complete this page and give the entire form to your school principal. He/she will return it, along with a copy of your official transcript/permanent record, standardized test scores, report cards from the preceding two years, and grades/progress reports from the current year, directly to the schools you check below.

## TO BE COMPLETED BY APPLICANT

Student Name \_\_\_\_\_

last first middle preferred

Address \_\_\_\_\_

street city state zip

Home Phone ( ) \_\_\_\_\_ Gender: F M Birthdate - -

Current School \_\_\_\_\_ Current Grade Level \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_

I hereby give permission for my daughter's/son's transcript to be forwarded to the Catholic high schools indicated below.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

Please check appropriate boxes:

- |                                                                                                                                                                                                                                  |                                                                                                                                                                                                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> <b>Archbishop Thomas J. Murphy High School</b><br><i>Vice Principal of Academics</i><br>12911 39th Ave. SE, Everett, WA 98208-6159<br>(425) 379-6363 / (425) 385-2875 FAX<br>www.archbishopmurphyhs.org | <input type="checkbox"/> <b>Holy Names Academy</b><br><i>Vice Principal of Academics</i><br>728 21st Ave. E, Seattle, WA 98112-4058<br>(206) 323-4272 / (206) 323-5254 FAX<br>www.holynames-sea.org         |
| <input type="checkbox"/> <b>Bishop Blanchet High School</b><br><i>Director of Admissions</i><br>8200 Wallingford Ave. N, Seattle, WA 98103-4599<br>(206) 527-7741 / (206) 527-7712 FAX<br>www.blanchet.k12.wa.us                 | <input type="checkbox"/> <b>John F. Kennedy Memorial High School</b><br><i>Director of Admissions</i><br>140 S 140th St., Burien, WA 98168-3496<br>(206) 246-0500 / (206) 242-0831 FAX<br>www.kennedyhs.org |
| <input type="checkbox"/> <b>Eastside Catholic High School</b><br><i>Director of Admissions</i><br>11650 SE 60th St., Bellevue, WA 98006-3702<br>(425) 644-7737 / (425) 644-8127 FAX<br>www.eastsidecatholic.org                  | <input type="checkbox"/> <b>O'Dea High School</b><br><i>Director of Admissions</i><br>802 Terry Ave., Seattle, WA 98104-1294<br>(206) 622-1308 / (206) 340-4110 FAX<br>www.odea.org                         |
| <input type="checkbox"/> <b>Forest Ridge School of the Sacred Heart</b><br><i>Director of Admissions</i><br>4800 139th Ave. SE, Bellevue, WA 98006-3099<br>(425) 201-2421 / (425) 643-3881 FAX<br>www.forestridge.org            | <input type="checkbox"/> <b>Seattle Preparatory School</b><br><i>Director of Admissions</i><br>2400 11th Ave. E, Seattle, WA 98102-4098<br>(206) 577-2146 / (206) 577-2198 FAX<br>www.seaprep.org           |

**TO BE COMPLETED BY THE OFFICE OF THE PRINCIPAL**

Please complete this confidential form as accurately as possible and sign at the bottom of this page. If the student is applying to more than one high school, please photocopy this **completed form** and send it, along with a copy of the **student's official transcript/permanent record, standardized test scores, report cards from the preceding two years, and grades/progress reports from the current year**, to the high schools indicated by the applicant on the other side of this page.

Name of person completing form \_\_\_\_\_

Position \_\_\_\_\_ Email \_\_\_\_\_

School \_\_\_\_\_ Telephone \_\_\_\_\_

How many years has the applicant attended your school? \_\_\_\_\_

This year, how many times has the applicant been absent? \_\_\_\_\_ Tardy? \_\_\_\_\_

In the last three years, has the applicant ever been suspended? \_\_\_\_\_ Expelled? \_\_\_\_\_

Does the applicant's family meet contractual obligations in a timely fashion? \_\_\_\_\_ Always \_\_\_\_\_ Mostly \_\_\_\_\_ Rarely

Are the parents/guardians actively involved in the school community? \_\_\_\_\_ Always \_\_\_\_\_ Mostly \_\_\_\_\_ Rarely

Do the parents/guardians demonstrate respect for all members of the school community? \_\_\_\_\_ Always \_\_\_\_\_ Mostly \_\_\_\_\_ Rarely

**COMMENTS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I would like a telephone conference to provide further information: _____ No _____ Yes
Best time to call _____ Phone number to call _____

<p><b>CHECKLIST</b></p> <p>Along with this form, please forward the following items to <b>each</b> Catholic high school indicated by the applicant on the other side of this page.</p> <p>_____ Official transcript/permanent record</p> <p>_____ Standardized test scores</p> <p>_____ Report cards from the preceding two years</p> <p>_____ Grades/progress reports from the current year</p>
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**PRINCIPAL'S SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_