

High School Application Checklist

When steps 1-3 are completed, place all of forms in **one manila envelope** and turn in to Ms. Marion.

- _____ 1. Complete the student worksheet.
- _____ 2. If applying to a Catholic school, go to their site and you can download the current forms.
- _____ 3. The private independent schools require two copies of the Teacher Evaluation form. Many schools are doing on line forms for teachers. Select _____ which teachers you want to fill out the recommendation form. They will receive an e-mail giving the link to the recommendation form.
- _____ 4. Register for the entrance exam. Check to see which exam you need to take and which schools accept testing information from another high school. Know the deadlines for taking the exams.
- _____ 5. Send Your part of the application process directly to the High School by the deadline. The Catholic high school application deadline is in January. Check the other schools for individual deadlines.
- _____ 6. Financial Application deadlines vary. Be sure to check with the school you are applying to so that you meet the deadline.